

## Crawley Borough Council

### Minutes of Full Council

Wednesday, 13 December 2017 at 7.30 pm

#### **Councillors Present:**

B J Quinn (Mayor)

C Portal Castro (Deputy Mayor)

M L Ayling, T G Belben, N J Boxall, B J Burgess, R G Burgess, R D Burrett, C A Cheshire, D Crow, C R Eade, F Guidera, I T Irvine, K L Jaggard, M G Jones, S J Joyce, P K Lamb, R A Lanzer, T Lunnon, K McCarthy, C J Mullins, D M Peck, A Pendlington, M W Pickett, T Rana, R Sharma, A C Skudder, B A Smith, P C Smith, M A Stone, K Sudan, J Tarrant, G Thomas and L Vitler

#### **Also in Attendance:**

Councillor Mr P Nicolson

#### **Officers Present:**

Natalie Brahma-Pearl	Chief Executive
Ann-Maria Brown	Head of Legal and Democratic Services
Andrew Oakley	Electoral Services Manager
Chris Pedlow	Democratic Services Manager

#### **Apologies for Absence:**

Councillor Dr H S Bloom and R S Fiveash

#### Absent:

Councillor

### **1. Disclosures of Interest**

The disclosures of interests made by Councillors were set out in **Appendix A** to the minutes.

All officers present, with exception of the Chief Executive, declared a personal interest in respect of Recommendation 2 – 2017/2018 Budget Monitoring – Quarter 2 as the item includes a proposal of a one off payment to staff. The Chief Executive confirmed that she had chosen not to receive the proposed payment.

## 2. Communications

The Mayor invited representatives from each party to pay tribute to the sad passing of Honourable Alderman and Freeman Alan Quine. Councillors Burrett, B. Smith, R. Burgess, Mullins, McCarthy and the Mayor himself, paid their heartfelt and touching tributes.

The Mayor provided the Full Council with a brief update of the Mayoral events, commenting that since the start of his mayoral year, there had been over 141 events attended. He already either visited or had hosted in the Council Chamber many of the schools in the Borough.

## 3. Public Question Time

Questions asked in accordance with Council Procedure Rule 9 were as follows:

Questioner's Name	Name of Councillor Responding
<p>Mr Hall – <i>(Langley Green)</i></p> <p><i>The question I would like to ask relates to the water feature in Queen's Square. Who was responsible for monitoring the water quality of the fountains and how frequently?</i></p> <p><u>Supplementary Question</u></p> <p><i>Would the Council consider putting any signs up to remind the public that the fountain was a water feature and should not be entered or played in for health and safety reasons?</i></p>	<p>Councillor P. Smith <i>(Cabinet Member Planning and Economic Development)</i></p> <p><i>It was a good question and as part of the design process a closed system was produced that includes a water purification system that cleans and recirculates the water.</i></p> <p><i>The Council's Environmental Health team monitors the system I believe on a daily basis. During the first year the supplier was on call to ensure that the feature works correctly and safely.</i></p> <p>Councillor P. Smith <i>(Cabinet Member Planning and Economic Development)</i></p> <p><i>I will look into that idea with the officers, but my initial thought was that, this would be unlikely.</i></p>
<p>Mr Symonds – <i>(Ifield)</i></p> <p><i>I am asking this question on behalf of the Ifield society. The Council has recently granted Ifield Brook meadows with a Local Green Space (LGS) status, thus giving this area some protection from development.</i></p>	<p>Councillor P. Smith <i>(Cabinet Member Planning and Economic Development)</i></p> <p><i>Yes you are correct that we placed LGS status to stop any development on this special area for the foreseeable future. To become a NRS we needed the landowner's permission and that of Natural England. We have actually</i></p>

Questioner's Name	Name of Councillor Responding
<p><i>What is stopping the Council from upgrading the area with local Nature Reserves Status (NRS)? Which was supported by the Sussex Nature Trust.</i></p> <p><u>Supplementary Question</u></p> <p><i>With the HCA being the landowners, and the HCA also being a Government agency, can the Council confirm as to whether the Ifield Brook Meadows was private or public land?</i></p>	<p><i>written to the Homes and Communities Agency (HCA) as the land owner on this matter and included the Ifield Society's petition but they declined to give us permission. I'll email you a response on this matter as I'm aware you might struggle to hear my response.</i></p> <p>Councillor Thomas – <i>(Environmental Services and Sustainability)</i></p> <p><i>The fact the Council was able to grant Ifield Brook meadows as LGS, the only one in Crawley, was down to Mr Symonds and others like him who for decades had been campaigning for the protection of the meadows. That support provided us with the evidence to justify the LGS status, so thank you for your hard work.</i></p> <p>Councillor P. Smith <i>(Cabinet Member Planning and Economic Development)</i></p> <p>I cannot provide a technical reply on the land's status, but legally we do have to seek and gain the HCA's permission to do anything with regard to the land.</p>
<p>Mr Wren – (Broadfield)</p> <p>Mr Wren's question raised related to a complaint he had made to the Council over his garage tenancy and the damage caused to his vehicle from the faulty garage roof.</p> <p>The Mayor rejected Mr Wren's question as the Full Council was not the correct forum to consider an individual's complaint.</p> <p>Councillor Joyce (Cabinet Member of Housing), stated he would ask officers' to brief him on Mr Wren's complaint and he would then look into the matter further himself.</p>	

#### 4. Minutes

The minutes of the meeting of the Full Council held on 18 October 2017 were approved as a correct record and signed by the Mayor.

## 5. Items for debate (Reserved Items)

Councillors indicated that they wished to speak on a number of items as set out in the following table:

<b>Page no.</b>	<b>Committee/ Minute no.  (and the Member reserving the item for Debate</b>	<b>Subject  (Decisions previously taken under delegated powers, reserved for debate only).</b>	<b>Subject  (Recommendation to Council, reserved for debate)</b>
p.40	Overview and Scrutiny Commission, Minute 4 6 November 2017 Conservative Group	Receiving Customers in the Town Hall	
p.60	Audit Committee, Minute 4 28 November 2017 Conservative Group	Internal Audit Progress Report and Incorporating Risk Management Updates (as of 31 October 2017)	
p.65	Governance Committee Minute 4 28 November 2017 Labour Group and Conservative Group		<u>Recommendation 1</u> Submission to Boundary Commission, Proposed - Council Size
p.101	Cabinet Minute 7 29 November 2017 Conservative Group	Town Centre Signage & Wayfinding	
p.106	Cabinet Minute 12 29 November 2017 Labour Group and Conservative Group		<u>Recommendation 3</u> 2017-18 Budget Monitoring – Quarter 2
p.108	Cabinet Minute 15 29 November 2017 Labour Group and Conservative Group		<u>Recommendation 5</u> Allocation of funds for College Car Park scheme – Affordable Housing Opportunity

## 6. Minutes of the Cabinet, Overview and Scrutiny Commission and Committees

- 1) Moved by Councillor Portal Castro (as the Deputy Mayor):-

### **RESOLVED**

That the following reports be received:

- Planning Committee – 9 October 2017
- Cabinet – 25 October 2017
- Licensing Committee – 30 October 2017
- Overview and Scrutiny Commission – 6 November 2017
- Planning Committee – 7 November 2017
- Overview and Scrutiny Commission – 27 November 2017
- Audit Committee – 28 November 2017
- Governance Committee – 28 November 2017
- Cabinet – 29 November 2017

- 2) That the recommendations contained in the reports on the following matters, which had not been reserved for debate, be adopted:-

### **Brownfield Land Register – Cabinet – 29 November 2017 (Recommendation 2)**

The Full Council considered report SHAP/65 of the Head of Strategic Housing and Planning

### **RESOLVED**

That the Constitution be amended so that the following functions are the remit of the Planning Committee:

- (i). *Power to approve sites for entry into Part 2 of the Brownfield Land Register;*
- (ii). *Power to decline to approve sites for entry into Part 2 of the Brownfield Land Register;*
- (iii). *Power to determine applications for Permission in Principle;*
- (iv). *Power to determine applications for Technical Details Consent;*

*And that those functions (i)–(iv) be delegated to the Head of Economic and Environmental Services.*

### **Community Infrastructure Levy (CIL) – Delegation of Enforcement Powers – Cabinet – 29 November 2017 (Recommendation 4)**

The Full Council considered joint report PES/262 of the Head of Economic and Environmental Services and the Head of Legal and Democratic Services.

### **RESOLVED**

That Full Council approves the following Constitution changes in relation to Community Infrastructure Levy (CIL) - Delegation of Enforcement Powers:

**Delegation of Functions**

1. *Exercise the Council's duties and powers in relation to the enforcement of the Community Infrastructure Levy (CIL) as set out in the Planning Act 2008 and Community Infrastructure Levy Regulations 2010 as amended or any Regulations amending or replacing the same.*

*Delegated to the Head of Economic Development and Environmental Services and/or the Head of Legal and Democratic Services.*

2. *Exercise the Council's duties and powers in relation to the calculation of the chargeable amount and the determination of liability, in respect of the Community Infrastructure Levy (CIL) as set out in the Planning Act 2008 and Community Infrastructure Levy Regulations 2010 as amended or any Regulations amending or replacing the same.*

*Delegated to the Head of Economic Development and Environmental Services*

3. *Exercise the Council's duties and powers in respect of appeals relating to the Community Infrastructure Levy (CIL) as set out in the Planning Act 2008 and Community Infrastructure Levy Regulations 2010 as amended or any Regulations amending or replacing the same.*

*Delegated to the Head of Economic Development and Environmental Services*

4. *Exercise the Council's duties in relation to the assessment of claims for exemption and/or relief from the Community Infrastructure Levy (CIL), in accordance with any relevant policies adopted by the Council as set out in the Planning Act 2008 and Community Infrastructure Levy Regulations 2010 as amended or any Regulations amending or replacing the same.*

*Delegated to the Head Economic Development and Environmental Services*

5. *Exercise the Council's duties in relation to administration of CIL, including determination of applications to satisfy CIL through the provision of land and/or infrastructure in-kind, and completion of any associated agreements as set out in the Planning Act 2008 and Community Infrastructure Levy Regulations 2010 as amended or any Regulations amending or replacing the same.*

*Delegated to the Head of Economic Development and Environmental Services in consultation with relevant Portfolio holders.*

**7. Receiving Customers in the Town Hall (Overview and Scrutiny Commission - 6 November 2017)**

Councillor Eade, on behalf of the Conservative Group, explained the rationale for bringing forward this item for debate. She commented that there were concerns over the staff levels in the Town Hall, after office hours, especially when evening meetings were taking place. Areas raised included the seeming lack of an obvious security

presence, no obvious reception to direct visitors, IT support in the evenings and the question as to whether a risk assessment had taken place on the Town Hall in the evenings.

Councillors Vitler, B. Smith, Sudan, Burrett, and Lamb also spoke on this matter.

**8. Internal Audit Progress Report, Incorporating Risk Management Update as at 31 Oct 2017 (Audit Committee - 28 November 2017)**

Councillor Crow, on behalf of the Conservative Group, explained the rationale for bringing forward this item for debate, he commented that he wasn't on the Audit Committee or attended the said meeting, however when reading the minutes from this meeting and then speaking to his colleagues on the issues discussed at the meeting, there appeared to be a clear difference. The minutes states that '*the Committee sought and received clarification on several points, including the delivery of the affordable housing programme.*' However what was actually discussed was how the Council was having to pay back £1.4mil of 1-4-1 capital receipts to the Government as it had not been spent. Councillor Crow questioned why such an important finance issue had not be included with the Audit Committee minutes. He intimated those types of key details should be included within minute, so that it more appropriately reflects the debate.

Councillors Belben, Lamb, Irvine, Lanzer, B Burgess and Sudan also spoke on the subject.

It was noted during the discussion that Democratic Service did have a guide as to what should be included within its minutes (and which was based on national guidance), and was available to Councillors on request.

**9. Submission to Boundary Commission Proposed - Council Size - Recommendation 1 (Governance Committee - 28 November 2017)**

The Full Council considered report LDS/132 of the Head of Legal and Democratic Service, which had been previously considered at the meeting of the Governance Committee on 28 November 2017.

Councillor Lunnon presented the report, with Councillors Crow, Irvine, Burrett, Lamb, Jones also spoke on the recommendation and associated report.

During the debate strong opinions were expressed on two differing views, one being in support of expanding the Council size to 39 Councillors and the other argument to reduce the Council size to 36 Councillors. It was noted that the council size must be a devisable by 3 as the Council was to remain election by thirds.

A recorded vote was requested and the Mayor then called for the vote.

Voting in Favour: Councillors: Ayling, Cheshire, Irvine, Jones, Joyce, Lamb, Lunnon, Mullins, Pickett, Portal Castro, Quinn, Rana, Sharma, Skudder, B A Smith, P C Smith, Sudan, and Thomas. (18)

Voting Against: Councillors: Belben, Boxall, B J Burgess, R G Burgess, Burrett, Crow, Eade, Guidera, Jaggard, Lanzer, McCarthy, Peck, Pendlington, Stone, Tarrant, and Vitler. (16)

Abstentions: Councillors: None (0)

The Mayor declared the proposed recommendation as approved – votes in favour 18, and votes against 16 with 0 abstention.

### **RESOLVED**

That the Full Council approves the document at Appendix A of report LDS/132 (subject to minor clerical corrections and the removal of Sections 8.6 and 8.7) for final submission to the Local Government Boundary Commission for England, and in doing so agree that the Council size be proposed at 39 Councillors from May 2019.

#### **10. Town Centre Signage and Wayfinding (Cabinet - 29 November 2017)**

Councillor Guidera, on behalf of the Conservative Group, explained the rationale for bringing forward this item for debate, he queried whether the costing of the signage and wayfinding exercise was good value for money for our residents with signs costing £9k. Councillor P. Smith replied that a procurement exercise had been adhered to and the quotation that had been accepted was the best in terms of high quality signage for the best value for money.

#### **11. 2017-18 Budget Monitoring - Quarter 2 - Recommendation 3 (Cabinet 29 - November 2017)**

The Full Council considered report FIN/427 of the Head of Finance, Revenue and Benefits, which had been previously considered at the meeting of the Cabinet on 29 November 2017.

Councillor Lamb presented the report, with Councillors Lanzer, Crow and Joyce also spoke on the recommendation and associated report.

### **RESOLVED**

That the Full Council approves the allocation of £8.0m of 1-4-1 receipts and approximately £7.5m of General Fund receipts for affordable housing on the Town Hall site development as outlined in paragraph 9.24 of report FIN/427.

#### **12. Allocation of funds College Car Park Scheme - Affordable Housing Opportunity - Recommendation 5 (Cabinet 29 - November 2017)**

The Full Council considered report CH/178 of the Head of Crawley Homes which had been previously considered at the meeting of the Cabinet on 29 November 2017.

Councillor Joyce presented the report, which Councillors Jaggard, and Lamb also spoke on the recommendations and associated report.

### **RESOLVED**

- 1) that the allocation of funds from the Housing Revenue Account and Right to Buy 1-4-1 Reserves as detailed in Section 7 of the report CH/178 for the acquisition of the residential scheme on the College Car Park site, be approved for the



main purpose of Council-owned affordable housing, but with the flexibility to explore other tenure options as detailed in section 5.1 of the report CH/178.

- 2) the Delegated Authority be given to the Head of Crawley Homes, the Head of Finance, Revenues and Benefits and the Head of Legal and Democratic Services, in consultation with the Cabinet Member for Housing, to negotiate and agree the detailed terms of the Conditional Purchase Agreement and acquisition, and to consider the available tenure options as deemed necessary for financial or strategic reasons.

### **13. Notice of Motion 1 - Universal Credit**

The Council considered the Notice of Motion 1 'Universal Credit' as set out in the Full Council's agenda. The Motion was moved by Councillor Lamb and seconded by Councillor Joyce.

During the debate on the proposed Notice of Motion, Councillors Crow, Sudan, Guidera, Thomas, Lanzer, Irvine, Jones and Lunnon all spoke on the subject.

The Mayor then called for a vote on the substantive motion, which was carried – votes in favour 18, and votes against 0 with 16 votes of abstentions.

#### **RESOLVED**

*This Council notes that Universal Credit, the single monthly payment which replaces the six current working age benefits, is to be fully implemented in Crawley on 18 June 2018.*

*This Council also notes that, within our area, thousands of local people will be affected by these changes.*

*Crawley Borough Council notes with concern that the move to a Full Service Universal Credit in other parts of the country has caused considerable financial hardship for many of those people moving onto this new system of benefit payments. Before a full roll out of Universal credit the following problems need to be addressed:*

- *The six week wait for claimants to receive their benefits. The idea that all workers are in jobs where they are paid a month in arrears ignores the reality for the 1.5m workers who struggle on zero hours, insecure jobs or forced self-employment. Claimants need to be paid from day one.*
- *Payments going to one named member of a household. Many claimants struggle to budget and payments should be paid to the separate claimants within a household and on a fortnightly rather than monthly basis. With the present policy there is a real danger that if the whole benefit goes to one named individual there is no guarantee that the money will be distributed fairly within the household*
- *Claimants need to have their rent paid directly to landlords to avoid the unacceptably high levels of arrears and homelessness that have occurred in the areas where UC already exists. Pushing claimants into debt adds to the stress and insecurity for claimants.*
- *An end to benefit sanctions as there is no evidence that sanctioning helps people into work. In fact taking away claimant's ability to feed themselves and*

*their families prevents them from focusing on finding employment as they are too busy trying to survive. The evidence of the harm that sanctions cause is growing – they are an unnecessary cruelty in our benefits system.*

- *Allow all new claimants to apply for Universal credit in jobs centres with the support of trained job centre staff. Forcing new claimant to apply on-line causes real problems for many people who don't have either access or the IT skills to cope with the complex online application. The use of a paid helpline also needs to be abandoned as claimants cannot afford the expensive rates charged. The planned job centre closures also needs to be reversed as claimants need face to face support to help them back into work and to deal with the complexity of Universal Credit.*
- *Abandon the in-work conditionality for part-time or low paid workers – the idea that there are extra hours or higher paid work for the large numbers of these affected workers is simply not the case. This clause of UC places the emphasis on individuals who often want greater number of hours of work – and not on the employers who benefit from short hours and insecurity.*
- *The overall level that UC is funded needs to be urgently increased. The rate at which some claimants will lose benefit is set at 63p in the pound which when compared with the top rate of income tax of 45% on incomes over £150,000 a year, demonstrates just how unfair UC is for the lowest income households.*

*This Council notes with concern, therefore, that the implementation of a Full Service Universal Credit in the Borough is likely to prove seriously detrimental to the health and wellbeing of thousands of its local residents.*

*Crawley Borough Council therefore resolves to:*

*'Request all political group leaders to jointly write to the Secretary of State for Work and Pensions asking that the system of Universal Credit is redesigned in such a way that it removes the inherent risks that this council has expressed its concerns over.'*

#### **14. Notice of Motion 2 - Capital Receipts From Right To Buy**

The Council considered the Notice of Motion 2 'Capital Receipts from Right to Buy' as set out in the Full Council's agenda. The Motion was moved by Councillor Crow and seconded by Councillor Boxall and in doing so both Councillors presented their reasons for bring forward the motion.

Following the moving to Notion of Motion 2, the Mayor stopped the debate on this item, due to the need for a vote to continue the meeting.

#### **15. Duration of the Meeting (Guillotine)**

As the business had not been completed within the scheduled 2 hours 30 minutes a vote on continuation, and in line with Council Procedure Rule 2.2, was held. The Mayor required the Full Council to consider if it wished to continue with the meeting.

Having put it to the vote, the Council agreed that the meeting be continued for an additional period not exceeding 30 minutes.

## 16. Notice of Motion 2 - Capital Receipts From Right To Buy (Continued)

Following the vote to continue the meeting the Mayor reopened the discussion on the Notion of Motion 2 - 'Capital Receipts From Right To Buy'.

During the debate on the proposed Notice of Motion, Councillors Lamb, Burrett, McCarthy, Irvine, Joyce, and Lanzer also spoke on the subject.

The Mayor then called for a vote on the substantive motion, which was carried – votes in favour 33, with no votes against or in abstentions.

### RESOLVED

In 2012 the Government relaxed the rules on the use of capital receipts from Right To Buy housing sales by allowing local authorities to keep a greater share of those receipts on the condition that they would be used to fund the provision of new affordable housing on a 1 for 1 match-funding basis, but with the proviso that any such capital receipts which were not spent within five years of their receipt would have to be paid back to the Government with interest.

This Council is extremely concerned to learn that, for the first time since this policy was introduced, Crawley Borough Council has been required to pay over £1 million of such receipts back to the Government along with an appropriate interest payment due to those receipts not being spent within the time limit allowed.

Therefore the Council resolves to:

- (i). *publicly express regret at this occurrence, taking into consideration the needs of those people waiting for social housing in the Borough who will now not benefit from the use of over £1 million of these receipts for the purpose for which they were intended, namely the provision of new social housing;*
- (ii). *instruct the Leader of the Council and the Cabinet Member for Housing to provide a full explanation as to how this was allowed to happen, and to commit to taking all possible steps to ensure that no further receipts have to be paid back to the Government with interest in the future;*
- (iii). *request that in future, the Leader of the Opposition and the Shadow Cabinet Member for Housing are regularly kept informed as to the situation with regard to the spending of these capital receipts, and therefore made aware in good time as and when there is a danger of further receipts having to be paid back to the Government with interest.*

## 17. Councillors' Written Questions

Councillors' written questions, together with the answers, were tabled as follows:-

Questioner	Councillor Irvine
Addressed to	Cabinet Member for Housing
Subject	Sale of Council Houses
Questioner	Councillor Crow
Addressed to	Leader of the Council
Subject	Cost of running Borough Elections

Questioner Councillor Jaggard  
Addressed to Leader of the Council  
Subject The number of females having served on the Cabinet.

Questioner Councillor Guidera  
Addressed to Cabinet Member for Wellbeing  
Subject Memorial Gardens covenant and the ability to relocate the bandstand to the gardens

Questioner Councillor Burrett  
Addressed to Cabinet Member for Housing  
Subject 1-4-1 repayments to the Government

## 18. Announcements by Cabinet Members

Cabinet Member	Subject
Councillor Thomas – <i>(Cabinet Member for Environmental Services and Sustainability)</i> .	Informed the Full Council that he was asking officers to investigate the potential for running a pilot scheme of installing drinking fountains/ bottle replenishment stations into the Town Centre. The reasoning behind this concept was to help residents reduce the need for using plastic bottles, whilst providing free rehydration facilities.

## 19. Duration of the Meeting (Guillotine)

As the business had not been completed within the additional period of 30 minutes after the initial vote on continuation, and in line with Council Procedure Rule 2.2, the Mayor required the Full Council to consider if it wished to continue with the meeting.

Having put it to the vote the Council agreed that the meeting be continued for an additional period not exceeding 30 minutes.

## 20. Questions to Cabinet Members

Name of Councillor asking Question	Name of Cabinet Member(s) Responding
Councillor Crow to the Cabinet Member for Housing.  <i>I was appalled to read that Crawley ranked 304 of 324 English local Authorities on social mobility, especially those living in the most disadvantage homes in the town.</i>  <i>What did the Cabinet Member believe were the reasons behind this were and what was he doing about</i>	Councillor Joyce – <i>(Cabinet Member for Housing)</i> .  <i>We don't have many bad houses in Crawley. I'm going to address this by building more houses, with over 200 being built across the Borough at present.</i>  <i>People shouldn't be disadvantage because of the housing in the Town and our stock generally is excellent.</i>

<p><i>this with regards to housing?</i></p>	
<p>Councillor R Burgess to the Cabinet Member for Wellbeing.</p> <p><i>With regards to the minutes of the last Full Council quotes Councillor Mullins, saying 'the aim was to have it rebuilt in the Memorial Gardens for the Christmas period, so it could be used for the Christmas carols.'</i></p> <p><i>However a recent press release stated that work on the Bandstand would commence in 2018.</i></p> <p><i>Please can the Cabinet Member confirm when the Bandstand would be completed?</i></p>	<p>Councillor Mullins – <i>(Cabinet Member for Wellbeing)</i>.</p> <p><i>There have been unexpected delays such as the need to reproduce additional sides of the Bandstand, which had been found to have been damaged. The works will be finished during the early part of 2018 and it would be worth the wait.</i></p>
<p>Councillor Guidera to the Cabinet Member for Planning and Economic Development</p> <p><i>Would you join me in, investigating the possibility of that the streetfood stalls and trucks that run in conjunction with the market, of extending their ability to trade across the week rather than simply the same times as the market?</i></p>	<p>Councillor P Smith – <i>(Cabinet Member for Planning and Economic Development)</i></p> <p><i>I'll take the idea back to the Town Centre Manager to investigate further, but having those food trucks/stalls do add a lot to the Town Centre. However I do believe there are very specific rules governing the number of days that the market can be in use and that limit might include the food vendors.</i></p>
<p>Councillor B Smith to the Cabinet Member for Resources</p> <p><i>During the winter please can the Cabinet Member for Resources ensure that there was heating on in the Council Chamber as it is 4c outside and it is colder than that in the Chamber tonight?</i></p>	<p>Councillor Skudder – <i>(Cabinet Member for Resources)</i></p> <p><i>I'll look into this.</i></p>
<p>Councillor Eade to the Cabinet Member for Planning and Economic Development</p> <p><i>Some streets in the Borough are seeing an ever increasing number of HMO's. Is the Cabinet Member willing to use planning policy to address this and what does he feel is an expectable number of HMO's in a residential street?</i></p>	<p>Councillor P Smith – <i>(Cabinet Member for Planning and Economic Development)</i></p> <p><i>Our current policy defines exactly what a HMO is, along with the regulations required for owning such a property. I don't have the exact information on HMO's to hand but can get them sent to you.</i></p> <p><i>There is a difficult balance on housing in terms of the amount of properties needed to the land available.</i></p>

<p>Councillor B Burgess to the Cabinet Member for Housing</p> <p><i>Are there any plans to redevelop the original Tilgate gatehouse in Three Bridges, which had recently been the vacated by Barclays Bank? The gatehouse was locally listed.</i></p>	<p>Councillor Joyce – <i>(Cabinet Member for Housing)</i></p> <p><i>I'm not aware of any plans for the building and I don't believe that we own the building.</i></p> <p>Councillor P Smith – <i>(Cabinet Member for Planning and Economic Development)</i></p> <p><i>I'm aware that the Three Bridges Community group have put forward some ideas for that building and the surrounding area. Unfortunately we don't own any land in the vicinity. However that doesn't stop us working with our local community to develop further ideas for this site.</i></p>
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## 21. Questions to Committee Chairs

No questions were asked to Committee Chairs.

### Closure of Meeting

With the business of the Full Council concluded, the Chair declared the meeting closed at 10.41 pm

B J Quinn (Mayor)  
**Mayor**

**APPENDIX A**

Disclosures of Interest received from Councillors in advance of the meeting

<b>Councillor</b>	<b>Item</b>	<b>Meeting &amp; Minute</b>	<b>Type and Nature of Disclosure</b>
Councillor Thomas	Planning Application CR/2017/0444/FUL - Kilnmead Car Park, Kilnmead, Northgate, Crawley	Planning Committee 9 October 2017 Minute 6, Page27	Personal Interest – Ward Councillor for Northgate
Councillor Burrett	Business Rates Retention – 100% Business Rates pilot application	Cabinet 25 October 2017 Minute 4, page 35	Personal and Non-Prejudicial Interest as a Member of West Sussex County Council
Councillor Burrett	Town Centre Parking Scrutiny Panel Update Report	Overview and Scrutiny Commission 6 November 2017 Minute 6, Page 42	Personal and Non-Prejudicial Interest as a Member of West Sussex County Council
Councillor Burrett	Health and Adult Social Care Select Committee (HASC)	Overview and Scrutiny Commission 6 November 2017 Minute 7, Page 43	Personal and Non-Prejudicial Interest as a Member of West Sussex County Council
Councillor Cheshire	Town Centre Parking Scrutiny Panel	Overview and Scrutiny Commission 6 November 2017 Minute 6, page 42	Personal Interest – Member of TAG
Councillor Lanzer	Transformation Plan and Review of Current Progress	Overview and Scrutiny Commission 6 November 2017 Minute 5, page 41	Personal Interest – Member of WSCC
Councillor B A Smith	Town Centre Parking Scrutiny Panel	Overview and Scrutiny Commission 6 November 2017 Minute 6, page 42	Personal Interest – Member of WSCC

Councillor Lanzer	Town Centre Parking Scrutiny Panel	Overview and Scrutiny Commission 6 November 2017 Minute 6, page 42	Personal Interest – Member of WSCC
Councillor Boxall	CR/2017/0483/FUL - Land Adjacent to Dobbins Place, Ifield, Crawley	Planning Committee 7 November 2017 Minute 5, Page 48	Personal and Prejudicial Interest – a close relative owned a nearby property in Poynings Road. Councillor Boxall left the meeting before consideration of this application and took no part in the discussion or voting on the item.
Councillor B J Burgess	CR/2016/0955/FUL 27 Forge Road, Three Bridges, Crawley	Planning Committee 7 November 2017 Minute 4 , page 46	Councillor Burgess with the permission of the Chair addressed the Committee as a Ward Member and then to avoid any perception of bias or predetermination left the meeting before consideration of this application and took no part in the discussion or voting on the item
Councillor P C Smith	CR//2017/0589/FUL 2-14 Crompton Way, Northgate, Crawley	Planning Committee 7 November 2017 Minute 7, page 51	Personal Interest – a Local Authority Director of the Manor Royal Business Improvement District



Councillor Stone	CR/2017/0483/FUL – Land Adjacent to Dobbins Place, Ifield, Crawley	Planning Committee 7 November 2017 Minute 5, page 48	Councillor Stone with the permission of the Chair addressed the Committee as a Ward Member and then to avoid any perception of bias or predetermination left the meeting before consideration of this application and took no part in the discussion or voting on the item.
Councillor Burrett	Health and Adult Social Care Select Committee (HASC)	Overview and Scrutiny Commission 27 November 2017 Minute 11, Page 57	Personal and Non-Prejudicial Interest as a Member of West Sussex County Council
Councillor Lanzer	Town Centre Signage and Wayfinding	Overview and Scrutiny Commission 27 November 2017 Minute 8, page 55	Personal Interest – Member of WSCC
Councillor Lanzer	Town Centre Regeneration Programme	Overview and Scrutiny Commission 27 November 2017 Minute 9, page 56	Personal Interest – Member of WSCC